

**Montana Shared Catalog  
Fall Meeting  
Friday, October 3, 2008  
Missoula Public Library  
DRAFT meeting minutes**

**Welcome and Introduction of Executive Committee Members (Roberta Gebhardt)**

Roberta Gebhardt is chairing the meeting in the absence of Dawn Kingstad, Member-at-Large East and Committee Chair person. Gebhardt introduced members in attendance: Ann Rutherford representing Academic Libraries; Marilyn Trosper, Small Public Libraries; Claire Morton, Member-at-Large West; Beth Chestnut, School Libraries; Kim Crowley, Large Public Libraries.

Gebhardt noted that the agenda item titled “Proposal for repurposing ILL reimbursement funds (Bob Cooper)” shall be renamed “Proposed Changes to Montana Information Access Legislation.”

**Housekeeping:** Morton pointed out rest rooms, refreshments, and warned about parking all day in metered lots

**Roll Call:** Gebhardt called roll; in addition to the MSC libraries represented, in attendance were: Ken Adams and Jemma Hackbarth (MSC); Bob Cooper, Tracy Cook, and Sarah McHugh (Montana State Library).

**Approval of Spring 2008 meeting minutes:** With no changes noted, Gebhardt approved the minutes as presented.

**Introduction of new libraries:** Ken Adams director of MSC, welcomed Lincoln County Public libraries live on September 9<sup>th</sup>; Dale Alger, Roundup Community Library in test load mode; Whitehall Schools, K-8 and High Schools, Linda Blomquist; Meagan Newberry West Yellowstone School (K-12); Billings Catholic Schools (4 libraries); Philipsburg Public Library; Power School (K-12), Shelly Vick. Currently there are 91 libraries in the MSC (this includes branches).

**MSC Operations (Ken Adams):**

- Authority Indexing; OCLC Scan delete on July 2<sup>nd</sup>—ran into some problems including losing all of Three Forks holdings, which has been fixed;
- Removing Ronan Schools and adding new libraries, which has kept Jemma very busy;
- Training on workflows in Belgrade, reports and director’s station training; Jemma did system admin training in mid-summer
- Hardware: new 5 yr agreement with IBM; will purchase new equipment in the coming year
- Software: upgrade had been scheduled in mid-June and MSC signed up as a beta site on the test server but was delayed because of new libraries

coming in and test server was busy; will wait until last data migration is complete (mid-November); current Symphony is 3.2.1.; DS will be upgraded to latest version; Vendor status—still a good company but some day we may need to change vendors. Exec committee suggested doing an RFI to all vendors to see what others can offer; open source should also be considered—Koha (designed for smaller libraries, school and public) and Evergreen (designed specifically for consortiums) are the two viable alternatives now); John Finn mentioned Feb 19<sup>th</sup> and 20<sup>th</sup> Offline at Hearst Free Library in Anaconda will have Open Source as the theme. Our new sales representative at SirsiDynix is Steve Orton.

- Web presence and publicity:  
Adams pointed out the MSC blog <http://montanasharedcatalog.blogspot.com> as well as the MSC presence on the State Library webpage which has listings of all important MSC stuff—Ken urged all MSC members to access these pages to keep updated on the MSC

**FY09 Budget update (Ken Adams):** Adams gave a quick update on how we stand so far on the FY09 budget. Adams pointed out that “unencumbered funds” are now called “reserve funds.” See the “[FY09 Budget Update](#)” at the MSC website.

**MSC Staffing:** Adams discussed workload of the MSC staff, which consists of Ken Adams, Jemma Hackbarth, and Mike Price. There were questions from the members regarding why can’t we hire someone now; there is definitely a need and the members are noticing it.

**And FY10 budget preview:** See “[Budget Outlooks](#)” to see future budget impact.

**Break:** from 10:30 – 10:45

**Statewide Projects:** McHugh began by praising the Montana Shared Catalog members for its cohesiveness and power—it’s about way more than sharing a catalog. She referenced the Statewide Projects flyer that will be in federation packets and is available online at:

[http://msl.state.mt.us/For\\_Librarians/For\\_All\\_Librarians/Federations/default.asp](http://msl.state.mt.us/For_Librarians/For_All_Librarians/Federations/default.asp)

- MyMontanaLibrary2go—phase 1 goes live next week with 11 libraries; phase 2 libraries include 6 libraries (see Federation Packet for full report): McHugh praised Morton for coming up with a simple cost formula for project participants.
- Heritage Quest (through Proquest)—worked with Federation Coordinators to get this off the ground. Pricing based on service area population; prices range from \$100 - \$800.
- Montana Memory Project—letter of intent between MSL and Montana Historical Society; contentDM license shared between both agencies.
- McHugh opened the floor for questions: ideas for new projects included a newspaper digitization project; tudor.com; antiques and collectibles

database; support of WebJunction (state membership); website creation; training on InfoTrac; subscription to Heritage Microfilm and/or ProQuest; newspapers are difficult, difference between historic and current newspapers; WorldCatLocal pilot project from OCLC

Lunch 11:45 – 1:00 pm

**Symphony Update and Demo:** Symphony is simply another name for Unicorn. Current version is 3.2.1 and we won't see any change in the interface. Adams will post powerpoint and Symphony info on the MSC website.

**Proposed Changes to Montana Information Access Legislation:** (Bob Cooper) Cooper expanded on the letter from State Librarian Darlene Staffeldt, which libraries should have already received. The letter can be seen at:

[http://msl.state.mt.us/About\\_MSL/Fulfillment\\_Task\\_Force/documents/20080822\\_LegisSupQues.pdf](http://msl.state.mt.us/About_MSL/Fulfillment_Task_Force/documents/20080822_LegisSupQues.pdf)

The proposed legislative change is to give the Commissioners more flexibility to support resource sharing among Montana libraries. If we don't support this legislation, nothing will change; more options would be a better thing. Specific changes happen in the administrative rules process. First the legislation must be changed to allow the administrative rules process to happen—dual process. Other documents can be found in the supporting documents portion of the Fulfillment Task Force webpage at the Montana State Library:

[http://msl.state.mt.us/About\\_MSL/Fulfillment\\_Task\\_Force/documents/default.asp](http://msl.state.mt.us/About_MSL/Fulfillment_Task_Force/documents/default.asp)

Cooper opened the floor for questions and comments.

**SirsiDynix Super Conference Dallas, April 3-7 2009:** this year will be a combined conference with CODI group. We will send 4 people, ideally one from each library type. Send Gebhardt an email.

### **Birds of a Feather Gatherings:**

**Crowley:** large public Libraries group met at Gloria Langstaff's residence and had a lovely dinner. They discussed talking to and exploring other consortiums (both Sirsi/Dynix and others) to see how they are faring; also discussed the idea of an RFI to make sure that we have the best automated library system. The group had a nice book recommendation chat as well.

**Gebhardt:** Special libraries talked mostly about genealogy

**Chestnut:** School libraries—some are doing expansions in their libraries; Frenchtown reports great success in being a school/partner library; Missoula International School; entice other disconnected schools by doing show and tell at other sites; discontented that the new [mymontanalibrary.org](http://mymontanalibrary.org) webpage does not work well for younger students; wanted to thank the MSC staff and state library for their work on behalf of school libraries.

**Trosper:** sends greetings from Joanne Erdall who could not be here today; disappointed in last night's small turnout; went to Famous Dave's and had 8 participants; spent time getting to know each other; joint Partner group meeting with the two Partner groups in

the MSC; Trosper thanked the MSC members for the opportunity to serve on this committee for 4 years.

**Public Comment:** Crowley presented ideas that came up in the Exec Committee Meeting to make the membership meetings more compelling to attend as attendance has gone down. Ideas included having a SirsiDynix representative attend the meeting and do training; combining training into a two-day meeting. Crowley opened the floor to suggestions to get more attendance. Many attendees talked about the fact that attendance is mandatory in the contract and, yes, you may miss one for a valid reason (illness, weddings, and funerals). Marilyn Ritchie suggested the following wording when we notice the meeting: “Attendance by member libraries is required by your signed contract (your death is an adequate excuse for non-attendance but you must give at least two weeks notice)” which generated lots of laughter. Kathy Roberts: it is difficult to get to these meetings and costs us all money and it is appalling that more libraries are not represented. Name tags would be nice for the meetings because newer libraries may not know who people are. Donna Worth—do we have a marketing committee for the MSC? Michael Ober—marketing committee with one state library representative and a few library directors to take a presentation on the road and get on board agendas to tout the MSC. Door prizes would be nice. Jemma remarked that many of the people she visited with today gave her tasks to do when she returns to work on Monday. You have an in-person voice when you attend. John Finn suggested action items on the agenda—it’s really cool to hear all these people say “aye” at once. Dale Alger from Roundup talked about the Huntley Project High School Library that burned down. They are now considering a joint-use library and they may be a good organization to approach to join the MSC. John York talked about the Montana Academy Library and what a wonderful choice that was for them to choose the MSC. He takes his own personal time from his real job (at Kalispell School District 5) to attend these meetings. The very small schools are hurting financially and it is difficult for them to get here. Donna Worth liked the training this year and suggest bringing the laptop lab next time. Morton would like to set a goal of 100% participation in May as a charge to the executive committee. Roberta announced that Claire Morton has accepted the position of chair of the executive committee and Roberta Gebhardt has accepted the position of vice chair. Ritchie and Becky suggested that the MSC have a booth at the MEA conference. Kammerer suggested that there be an RSVP date for the next meeting and a group of us can call those who have not responded in order to reach 100% attendance.

Next meeting will be May 7<sup>th</sup> and 8<sup>th</sup>, 2009 at the Bozeman Public Library. It is a week later than normal because of the MLA conference. Meeting adjourned at 3:22 pm.